

ON  
HOLD

**:32**  
Referral Partner Program

## Frequently Asked Questions

### How does my business become an ON HOLD:32 Referral Partner?

Your Account Representative will forward all necessary documentation for you to complete.

### What documentation is required?

- W9 (Federal Tax ID or SSN)
- Name and address (no P.O. Box) matching to W9
- New Vendor Information Form

### How long does it take to be approved as a Referral Partner?

The process takes approximately 2-4 days, and you will be contacted by your Account Representative.

### When and how can I start submitting leads?

As soon as you receive your personal login page.

### How do I submit a lead?

As soon as you are contacted by your Account Representative, you may submit qualified leads with all necessary contact information to your personal login page.

### Who is eligible to become a partner?

Strong candidates for the Referral Partner Program include but are not limited to: Telephone dealers, telecom consultants, VoIP service providers, marketing consultants.

### What leads are valid?

- New prospects of all industries
- Multi-location prospects (we offer great discounts)
- Quite frankly, anyone that uses their telephone HOLD button or needs professional voice recordings
- All we ask is that you get permission from the prospect to have us call them - we'll do the rest!

### What leads are not valid?

- Existing ON HOLD:32 customers
- Your own company as a lead

### When do I receive payment?

Within 30 days from installation of services. Checks are payable to the name listed on W-9.

### How much will I receive?

Our most popular plan, for a single location, pays out a \$125 referral commission. Additional commissions will be paid out for additional locations.

888.942.3232

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